

VETAC

Virginia Educational Technology Advisory Committee

www.pen.k12.va.us/Div/VETAC

**James Monroe Building
Conference Room D
Richmond, VA
October 7, 2003 10:00 a.m.**

Attendance:

Harley Miles, Chairman, Virginia Society for Technology in Education
Steve Baker, Regional Study Group VIII Representative,
L.B. Berg, State Council of Higher Education in Virginia
Jim Carroll, Leadership - Medium School Division
Janet Copenhaver, Regional Study Group VI Representative
Bill Flaherty, Virginia Association of School Business Officials
Fraser Getgood, Virginia Association of Science Teachers
Joe Hill, Regional Study Group V Representative
Sharon Hurwitz, Virginia Association of Teachers of English
Virginia Jones, Virginia Middle School Association
John Littlefield, Regional Study Group II Representative
Maureen Lucia, Virginia Council of Teachers of Mathematics
Dave Mirra, Regional Study Group III Representative
Bob Mullen, Leadership - Large School Division
Steve Muller, Regional Study Group IV Representative
Paul Nichols, Business and Industry Representative
Steve Peery, Leadership - Small School Division
Linda Pharis, Attending for Larry Crum, Business and Industry Representative
David Rankin, Attending for Jane James, Virginia Educational Media Association
Karen Richardson, VITAL Coordinator, attending with L. B. Berg
Zahrl Schoeny, Virginia Association of Colleges of Teacher Education
Thelma Smith, Virginia Association of Elementary School Principals
Marilyn Walls, Regional Study Group I Representative
Pat Wilson, Department of Correctional Education

Department of Education Personnel:

Bethann Canada, Director of Information Technology
Flora Cosby, Office of Educational Technology
Charlie Makela, Office of Educational Technology
Lan Neugent, Department of Education Advisor
Joyce Faye White, Office of Educational Technology

AGENDA

Orientation for New Members

Harley conducted a brief orientation for Virginia Jones, representing Virginia Middle School Association.

Opening - Harley Miles

Harley welcomed everyone and stressed the importance of everyone's responsibility to report back to the organization they are representing.

Minutes – Sharon Hurwitz

The minutes of the May 2003 meeting were accepted as presented.

TSIP What Lies Ahead? – Patty Pitts, Director of Professional Licensure

There are no immediate plans to change the current TSIP requirements. There are currently three ways for these to be documented.

- 1) You can complete a board-approved program in VA (colleges and universities).
- 2) School Division verifies completion of requirements (they were allowed to develop their own program). These have to be included in the State Plan.
- 3) A Plan is submitted by non-public school systems to verify their instructional support.

People who complete programs from other states and apply get a license that says that during the first year of employment they have to meet the TSIPS within their division.

The statement that says they have met the requirements will only be on a license renewed since July 2003 and it is on the face of the license.

If someone has met the TSIP requirements in one division, other divisions HAVE to accept that they have met the requirements. But that does not prohibit a school division from requiring additional skills from a person.

Lan Neugent asked what the process is to put in new standards for administrators or to change the current regulations.

- Recommendations must be presented to the Board of Licensure – The Board would then review the language. The recommendations would then go through an eighteen-month review process.
- There is a task force commission looking at how to restructure the administrator's preparation. Technology standards could be incorporated within this prep.
- If VETAC wishes to make recommendations, present these to Dr. Elliott.

Student Information System – Bethann Canada

Bethann explained how Virginia Department of Education is trying to meet the reporting needs of the NCLB requirements. After getting input from school systems and the Student Information Advisory Group about reporting issues, opened a web site was opened for schools to submit information. So far, 93 school divisions have successfully submitted their school data to this website. What remains to be determined is how to include assessment data in this mix. RFP #EIMS-2003-01 was created to try to get a statewide education information management system. In the spring, Department of Education will ask for school systems to pilot the system, and hope to have it up and running by July 1. The point is to help school systems get data on students as they move around the state and be able to manipulate data to plan their instruction. The state cannot get personal information on students.

Standards of Quality - Lan Neugent

Lan referred to Supts Memo #117 and gave a brief history of how the Standards of Quality originated. The cost estimate to implement this is \$323.8 million. Funding, designated for an Instructional Technology Position and a Technology Support Person, is supported by the governor's office and is being presented to the General Assembly.

Unfinished Business

By-laws - Fraser Getgood

Fraser went over the changes to the By-Laws. The motion was made by Zahrl Schoeny and seconded by Marilyn Walls to accept the by-laws as amended.

VETAC Award - Joyce Faye White

Joyce reported that there will be an award at the conference. The name will not be announced until then.

Membership - Joyce Faye White

New members include:

- Virginia Jones is replacing Donna Curtis for VMSA
- Tom DeBolt replacing Larry Hoover for VASS
- Bill Flaherty replacing Dave Uhlig for VASBO
- Dave Mirra replacing William Vrooman for Regional Study Group III
- Steve Baker replacing Laura Williamson for Regional Study Group VIII

Reappointments include:

- Jane James for VEMA
- Patrick Wilson for DCE

No response from:

- Regional Study Group VI (Janet Copenhaver),
- Virginia Congress of Parents and Teachers (Barbara Justis),
- Regional Study Group IV (Steve Muller)

Because the new By-laws were only passed today, we have to go by the old by-laws to replace executive board members-at-large. We were supposed to elect these members back in May, but we are doing it today. We need to elect two members-at-large for a one-year term to end in August 2004 and two members to serve two-year terms. Nominated and elected to serve are: Bob Mullen and Jim Carroll for one-year term; and Marilyn Walls and Dave Mirra for two-year term.

Annual Report - Harley Miles

In August, Harley, Lan, and Gloria presented the annual report to Dr. Jo Lynne DeMary, superintendent of public instruction, who is supportive of the VETAC organization.

May 2004 Meeting - Sharon Hurwitz

The full meeting on May 4, 2004 will be held at the Virginia Beach Technology Center. Bob Mullen is exploring possible activities for the second day for those who wish to stay overnight. Bob and Sharon are coordinating hotel facilities.

New Business

C/Technology Standards Committee - Harley Miles

Harley read part of the NCLB that relates to technology preparation and discussed how we had decided to establish a task force to address this since the Technology Standards Testing has been eliminated in Virginia.

Those people who have agreed to serve on the committee are Jim Carroll, Steve Peery, Bob Mullen, Charlie Makela, and Joe Hill. Their charge is:

- 1) to explore and receive information related to documenting technology literacy;
- 2) to catalogue methods and approaches for documenting student technology literacy; and
- 3) to report to the full committee in May, 2004

Zahrl suggested that they look carefully at the ISTE standards.

Technology Integration Assessment Tools - Joyce Faye White

Joyce reported that this is one of the new projects at the Department of Education. Department of Education is asking all the school divisions to give input on how they are assessing integration of technology. Then the Department of Education will form a committee to identify some criteria for choosing a package or method for divisions to use. They will also identify some pitfalls involved in some packages. They will write a report on their results.

Presentation to Dr. Larry Hoover

Harley made a presentation to Dr. Hoover, retired Superintendent of Gloucester Schools. Dr. Hoover is one of the original members of VETAC and held various offices. Lan read the resolution of appreciation.

Lunch

Presentations

State Technology Plan - Lan Neugent

A new brochure with the Executive Summary and a CD of the full plan was presented to everyone. A copy of the full plan will be sent to the Technology Director in each division. School divisions will be asked to align their plans by June 30, 2004. LEA goals should be the same, but the objectives and strategies should reflect local division needs. An alignment tool and workbook will be sent to the divisions by the end of September. All of this material is on the Web site. The Department of Education purchased graphics so the school divisions can use them legally. Sessions about the plan will be presented at the December conference

Ed Tech Grant - Joyce Faye White

This is the second year of the grant. The website gives deadlines and financial awards. LEA are encouraged not to wait until the deadline to submit reimbursement information. Make sure objectives are measurable and evidence of evaluation involves what is happening in the classroom. Also make sure there are receipts for all purchases.

What Research Says About Technology - Charlie Makela

The Department of Education Website has research articles that can help with grants or plans or professional development. These are posted on the NCLB portion of the Educational Technology Site – Resources button. <http://www.Caret.iste.org> is another good list serve for research articles.

Tapped IN 2 - Joyce Faye White

At the Executive Committee meeting, it was decided that we would like to discuss four topics, but we decided to try a new technology tool as a way of discussing the topics before the meeting. We learned that four questions at one time was information overload. We will continue to use this free resource as a threaded discussion forum. URL = <http://ti2.sri.com> - you have to join first and then let Joyce Faye know so she can “invite” you to be part of the discussion group.

Educational Technology Leadership Conference - Charlie Makela

Charlie reminded everyone of the conference, which will be held in December. There are 139 quality sessions planned. The preliminary program is posted on the Department of Education website.

Gale SIRS - Charlie Makela

The Library of Virginia has been able to secure eleven Gale Databases for Virginia Schools to use free of charge. If they are using it from school, they do not need a library card, but if they use it from home they will need one to sign up. These resources are \$50,000 worth of databases per school. To learn more about the resources, contact Charlie Makela or go to the Department of Education website, the Library Media Page. The “Find it Virginia” Supts memo on Sept 26th gave instructions to school divisions. The deadline for school system registration is November 15th. Letters of support can be sent to Secretary of Education and Library of Virginia in order to help keep the financial support.

Announcements

Next meeting will be in Hanover and directions will be sent out prior to the meeting.

Adjournment**Next Meeting****Executive Committee****December 9, 2003, 7:45 a.m.****Hotel Roanoke****Full Committee****February 10, 2004, 10:00 a.m.****Hanover High School**

Directions will be sent with the announcement prior to the February meeting